

Landscaping Summer Programme 2009

Caldmore
maintenance

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
	Newmore Gardens	Newmore Gardens	Camden/Rutter Street	Lower North Street	26 Avion Close
				Thornbrook Court	
				11 The Archway	
				Cotterill Court	
				62 Hatherton Street	
				6 Sawmill Close	
Week 2	Monday	Tuesday	Wednesday	Thursday	Friday
	Haydn Sanders	Wollaston Court	Oak House	Penkridge Street	Wayside Walk
	Corporation Street	Jervis Court	44 Lysway Street	Croft/Lewis Street	Rowland Gardens
	St Michaels	Whitehart	14/16 Mount Street	1 Broadway North	Old Castle Grove
	Caldmore Road	White Street/ Brace Street	68/74 Mount Street	5 Broadway North	Leckie Road
	15 Lysway Street	Vicarage Place	23 Wednesbury Road	Saddletree Court	
	25/27 Lysway Street	124/126 Bath Street	Humara Ghar	Spout Lane	
	34 Lysway Street	21 Hope Street		Sun Street	
		Tanners Court		Whitehall Road	
Week 3	Monday	Tuesday	Wednesday	Thursday	Friday
	Birch Court	Ramsey House	Huddocks/Wilners View	Buckle Close	Laurel Court
	Lonsdale House	Church House	Farmstead Close	26AB/62AB Bescot Street	Holly House
	Apna Ghar	Mill Lane/ Cecil Street (Butts)	66 Bescot Street	Milton Street	St Catherine's
	Pleck Road	Lichfield Street 55/56	18 Caldmore Green	Fordbrook Court	77/80 Brace Street
	Bentley New Drive	Paddock Lane / Walsall Road	Green Centre		
	Aven House	Northcote Street			

Week 1 commencing	Week 2 commencing	Week 3 commencing
30/03/2009	06/04/2009	13/04/2009
20/04/2009	27/04/2009	04/05/2009
11/05/2009	18/05/2009	25/05/2009
01/06/2009	08/06/2009	15/06/2009
22/06/2009	29/06/2009	06/07/2009
13/07/2009	20/07/2009	27/07/2009
03/08/2009	10/08/2009	17/08/2009
24/08//2009	31/08/2009	07/09/2009
14/09/2009	21/09/2009	28/09/2009
05/10/2009	12/10/2009	19/10/2009

Landscaping

We will maintain and preserve the landscaped areas, where there is Caldmore land, keep areas looking tidy and remove waste when required or requested.

We will:

- On two separate programmes one for summer and winter carry out scheduled programme.
- The programme will cover the following categories:
 - Grassed areas
 - Borders
 - Pruning & Trimming Trees
 - Hard surfaced areas
 - Drain grids / channels
 - Gullies
 - Moss
- The operation duties to cover the above will include:
 - To mow the grass
 - Cut and trim edges, margins, corners
 - Rake cuttings, trimmings, fallen leaves, clear storm damage
 - Dig over and remove all weeds
 - Clear general rubbish
 - Cut back Hedges & prune shrubs
 - Prune climbing shrubs to clear gutters
 - Prune trees to clear paved areas
 - Lopping dead branches
 - Swept & cleared off litter, rubbish, leaves, storm damage
 - Weeds removed
 - Apply weed killer
- In addition to these duties we will also collect rubbish dumped in our communal areas, where we fail to source evidence of the perpetrator.
- Annually partake in an Estates Day to work with partners and stakeholders to improve areas.
- Consult with tenants with a view to undertaking any environmental or major communal work on grounds
- Support and meet with all tenant groups when requested to provide advice and help them to, undertake their own garden projects i.e. garden vegetable patches
- Have regular risk assessments to make sure we are working safely in accordance with HSE regulations and protect us, members of the public and domestic animals
- Encourage and meet with environmental targets i.e. the protection and encouragement of wildlife.
- Protect the public by safely removing needles and other harmful substances, in an appropriate manner.

We will assess these standards by:

- Monitoring the work standards by doing regular Health & Safety random visits, Carrying out a risk assessment
- Landscaping Supervisor will monitor that landscape operatives are adhering to summer and winter programme of works, these schedules will be available to all members of the public, community groups and residents groups to help us assist with meeting these standards and assure good customer satisfaction.
- Recording missed appointments and keeping customers informed at all times
- Display schedules of work, tenant magazine, website, notice boards blocks of flats
- Ask tenant's to comment on the standard and quality of work through questionnaires and report to Committee on the performance of the team